



## RLWYC Annual General Meeting Minutes

**Date:** Wednesday, December 2<sup>nd</sup>, 2020; 7:00 p.m. (CST)

**Location:** A virtual meeting on the Zoom platform, due to COVID-19 restrictions

<b>Executive In Attendance:</b>	<b>Tony Jones</b>	<b>Past Commodore</b>
	<b>Tori Newall</b>	<b>Commodore</b>
	<b>David Rattray</b>	<b>Treasurer</b>
	<b>Fiona Colegrave</b>	<b>Incoming Commodore</b>
	<b>Andrew McLandress</b>	<b>Harbour Master</b>
	<b>Catherine Konantz</b>	<b>Membership Chair</b>
	<b>Matthew McKay</b>	<b>Rear Commodore - Swimming</b>
	<b>Jeff Parkhill</b>	<b>Rear Commodore - Sailing</b>
	<b>Margot Ross</b>	<b>Secretary</b>
	<b>Christine Morris</b>	<b>Executive Director (ex-officio)</b>
<b>Regrets:</b>	<b>Holly Wells</b>	<b>Rear Commodore - Tennis</b>
	<b>Carol Anne Parkhill</b>	<b>Rear Commodore – Sailing</b>
	<b>David Simpson</b>	<b>Honorary Solicitor</b>
	<b>Matt Wilson</b>	<b>House Master</b>

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### **Minutes taken by: Margot Ross**

Commodore Tori Newall acted as Chair and called the meeting to order at 7:02 p.m. (CST).

AGM Direct facilitated the virtual meeting. Due to the virtual format of the meeting, seconding of motions was not required.

#### **1) Reading of the Notice of Meeting**

Tori Newall declared that the Reading of the Notice of Meeting be waived  
No objections

#### **2) MOTION: Approval of the Minutes from 2019 AGM**

- Moved by Tori Newall

- **Carried Unanimously**

### 3) **Submission of the Commodore's Report 2020 Operations – Tori Newall**

- Commodore reviewed highlights from the 2020 Operations Report which had been distributed to membership
- Operations at the Yacht Club went as well as can be expected in a difficult and unusual time
- Club is in solid financial position. Tight spending controls, the receipt of 87% of Annual dues, in conjunction with the receipt of government wage subsidies allowed doors to remain open, repairs, hire staff, launch new social media, try new programs and run existing programs in a modify form.
- Program attendance numbers down, but respectable.
- Sailing popular late in the season, this bodes well for future of the program
- Special thanks to the Executive, volunteers, management and staff for their willingness, creativity and collegiality in changing course numerous times during the 2020 season.
- The pandemic presented an opportunity for needed maintenance to be completed in the Clubhouse and on the grounds.
- Handyman/contractor was a success and will be considered for next summer
- .Majority of Members paid their annual dues allowing the doors to remain open with out dipping into reserve funds, while also planning for the future.
- Membership roster is reprinted in the Operations report as a thank you to those that supported the Club in this difficult time.
- It has been an honour to serve as Commodore. Thank you.

### 4) **2020 Financial Statements – David Rattray**

- Please note financials are reviewed, not audited.
- The Club emerged from a difficult year in a strong financial situation despite challenges of operating in a COVID environment.
- Year end income (actual) was \$335,689.38 driven by membership dues, program fees (sailing, swimming), limited food and liquor sales as well as Government wage subsidies for management and staff.
- Projected income was estimated to be approximately \$145,000 driven by membership dues only.
- I am pleased to report the Club will have an excess of revenue over expenses of approximately \$24,291 at year end. The audited statements will show a loss of \$16,914 once depreciation and year end adjustments are applied.
- The Club will start the 2021 financial year with \$100,000 in the operating account in addition to approximately \$30,000 held in a GIC and Copperfin Credit Union account.

- The (fixed) dock replacement was completed and paid in full out of cash resources in 2020. In the Fall of 2019 the Board approved a motion to move \$100,000 from the maintenance fund to the operating account to fund the completion of Safe harbour until such time that member assessments and funding commitments had been collected (June 2020). It is the recommendation of the Treasurer that the \$100,000 be moved back to replenish the maintenance fund. These funds are not needed for operations.
- The Club's maintenance account will have been replenished with a balance of \$257,000.
- The membership can look forward to better times ahead in 2021.
  - **MOTION: for Approval of the 2020 Financial Statements**  
Moved by David Rattray
  - **Carried Unanimously**

5) **MOTION: Ratifications of Actions of Executive 2020**

- Moved by Tori Newall

**Carried Unanimously**

6) **MOTION: Nomination and Election of Executive Committee for 2021**

Thank you to retiring members, Tony Jones and Holly Well for their service and commitment.

2021 Slate:

- Past Commodore – Tori Newall
- Commodore – Fiona Colegrave
- Vice Commodore – Matt Wilson
- Treasurer – David Rattray
- Rear Commodore Sailing – Carol Anne Parkhill; Jeff Parkhill
- Rear Commodore Swimming – Matthew McKay
- House Master – Drew Stephens
- Harbour Master - Andrew McLandress
- Membership Chair – Micah Sifton LaLeune
- Rear Commodore Tennis – Catherine Konantz
- Legal – David Simpson
- Secretary – Margot Ross
- **Motion: “That the members above be appointed to positions on the Executive Committee for 2021”**
  - Moved by Tori Newall
  - **Carried Unanimously**

7) **MOTION: Appointment of the External Accountant for the 2020 year – Scarrow & Donald LLP**

- Proposed by David Rattray
- **Carried Unanimously**

8) **Plans for 2021 – Fiona Colegrave, Incoming Commodore**

- Special thank you to Past Commodore Tori Newall for guiding the Club through an extraordinary year. Only two world wars and the Depression have closed our Club.
- Tori's quiet leadership, critical thinking, reaching out to Executive, weighing all options while remaining a shining beacon through a season like no other.
- Coming season is uncertain but planning begins immediately.
- Continue to be fiscally responsible
- Continue to augment the membership experience – through virtual platforms
- New Exec member Micah Sifton-LeJeune can help encourage younger members to take on bigger roles in the Club and encourage their peers to join
- Will recruit staff later in the year as we begin to build a roadmap
- Revisit and update our long term capital and maintenance report (the Nelson Report).
- I look forward to hearing your ideas, questions and thoughts.

9) **MOTION: Revisions to By-Laws # 7, 8 and 9**

**Amendment: By-Law # 9 (Membership meetings):**

To allow the AGM to be held in virtual format; i.e. as a Zoom meeting during COVID-19, the Executive Committee recommends adding the clause highlighted below.

**Proposed amendment:**

BE IT RESOLVED THAT the Annual General Meeting (“AGM”) of the RLWYC shall be held in Winnipeg, Manitoba; **provided, however that the Commodore, with the agreement of the Executive, may call the AGM in virtual format. In either case,** the AGM shall be held no later than the end of December of each year. The Secretary will provide notice of the time and place of the AGM by electronic means to each member who has provided their email address at least one week prior to the meeting. The Commodore, or in his or her absence the Vice Commodore, will be the Chair of such meetings. The Commodore, one other member of the Executive Committee, and ten additional members of good standing will form a quorum. No business will be conducted until there is a quorum present.

- Proposed by Tori Newall.
- **Carried Unanimously**

### **Create New By-Law # 8 (Membership):**

Regarding members not in good standing.

Existing By-Law # 8 becomes By Law #9 and approve the following as By-Law #8:

**BE IT RESOLVED THAT any member not in good standing and wishing to reinstate his or her membership must pay either 50% of the current joining fee or full back dues of the last membership category held when the membership lapsed, for the time absent from the membership roll. Exemptions to be determined at the discretion of the Executive Committee.**

- Proposed by Catherine Konantz
- **Carried unanimously**

### **Amendment: By-Law # 7 (Membership meetings):**

By-Law #7 currently reads as such:

Any member who has not paid his or her membership dues and/or entrance fees and/or account charges by September 30th in any given year will cease to be a member, and his or her name will be struck from the membership roll. **Such members may only be re-instated by approval of the Executive Committee.**

Propose to delete “Such members may only be re-instated by approval of the Executive Committee.” As it is redundant with new By-Law #8

BE IT RESOLVED THAT By-Law #7 be amended to exclude:

“Such member may only be reinstated by approval of the Executive Committee”.

- Proposed by Catherine Konantz
- **Carried unanimously**

### **10) MOTION: Move to Adjourn – 7:45 pm CST**

- Moved by Tori Newall
- **Carried Unanimously**